

**Blanco County South Library District Board of Trustees Meeting  
Tuesday, February 12, 2019**

Meeting was called to order at 9:30 A.M. Attending were Nancy Cline, Millie Jones, Andrea Whitesides, Jim Dyer, Kathee Copeland, Pat Clewell, Crystal Spybuck, Brian Fields, and Jackie Hellinger.

Public Comments - none

Minutes of January 8, 2019 meeting approved as amended.

**Unfinished Business**

1. Discussion of Capital One account and options – Jackie Hillinger, Millie Jones  
After a discussion a motion was passed to obtain six CDs of \$25,000 each. Three CDs are to be from Hondo Bank, and three from Texas Regional Bank. The CDs from Hondo bank will be 6, 12, and 20 month durations, The CDs from Texas Regional Bank will be 13,17, and 21 month durations.

A motion was passed identifying the signatories for the accounts to be Mildred Jones, Andrea Whitesides, and Nancy Cline.

2. Bus tour to Waco fundraiser– Andrea Whitesides  
The bus tour project was discussed. Eleven tickets have been sold and six more are needed to break even. Considered ways of promoting the tickets.
3. Book bag fundraiser – Crystal Spybuck  
Crystal reported on bid of \$300 for 100 book bags. She plans to get additional bids. Motion was passed to proceed with the fundraiser and not spend more than \$350. It is expected that the price to sell the bags will be \$5 each.
4. Funds from County-Reported that funds received
5. Deadline for filing for election  
Procedures for filing and the election were reviewed. Motion to set deadline of Feb 22<sup>nd</sup> was approved. The election will be May 4.

**New Business**

1. Review of Long Range Plan – Nancy Cline  
Reviewed priorities identified in long range plan and discussed related issues.

2. **Consideration of Proposal from Marcy Westcott for renting conference room**  
Discussed options. Decided to approve assuming large room would not be needed more than one session a week no longer than two hours each. Use of small rooms is subject to availability. There will be a six months trial period and no money will be collected until the end of the period. Assuming the agreement is extended, payment consistent with that proposed will be expected.
3. **Purchase of room divider for large conference room**  
Discussed issues with wanting to avoid further blocking room when divider not in use. Crystal has put the purchase on hold and is exploring other options, including a divider dropping from the ceiling.
4. **Blanco Library, Inc. Report – Pat Clewell**  
Financial report was given. \$84,722 is available. About \$9700 has been donated to the library.  
Plaques recording the donators to the building project were discussed.
5. **Friends of the Library Report – Robin Somerville No Report**
6. **Budget and Financial Reports – Millie Jones**  
Spending and income were reported in good order.
7. **Financial Reports – Crystal Spybuck, Jackie Hillinger**  
Jackie reported on dealing with sales tax allocation between city and library district centering on the new Tractor Supply store.

Motion was passed to pay the bills.

8. **Library Director's Report – Crystal Spybuck**  
Another tax preparation person has been added to help provide assistance.  
Back room temperature no being correctly regulated and a service person will be called.

See attached report

**Announcements-Thank you notes read**

1. **Next meeting – March 12, 2019**

**Adjournment at 11:16.**

**James Dyer  
Secretary**

**Library Director's Report**  
**February 2019**  
**By Crystal Spybuck**

- Volunteer update: Terry E. has taken an alternating shift with Louise K. Jane B. will be a fill-in substitute. Betsy S. has finished her training. Linda N. will be taking a leave of absence for an undetermined amount of time.
- We have completed moving some bookcases around to expand the DVD and audio book section.
- Story time has picked up and we have reoccurring participants.
- Joni K. hosted our month's first Lego Night and had a good turnout. We will be collecting more blocks and purchasing storage containers. Based on a recommendation from other library users
- We are testing the first Thin Client computer onsite. After a couple of corrections, it appears to be operating correctly, but we will continue testing it.
- The purchase of a room divider has been paused.
- Brian and I went with Maggie of Johnson City Library to the Library District Meeting on February 8<sup>th</sup>. We got some new ideas for the Summer Reading program that we may implement.
- The State Annual report is out and we will be working on completing it over the next month.
- I am working with Toby Sykes on e-Rate quotes for our internet speed.
- We are almost sold out of the Friends' Dinner and a Movie tickets.
- We have sold only 11 seats so far on the Magnolia Market Field Trip tickets, 4 more seats need to be sold to break even.